

## SIRCOMM JOINT POWERS BOARD

March 20, 2024 1330 hrs.

Jerome Police Department

223 1st Ave. East

Jerome, ID 83338

### In Attendance:

Commissioner Mark Bolduc  
Kristy Churchman, SIRCOMM  
Missy Shurtz, GCOEM  
Scott Bishop, TWFCSO  
Gary Taylor, JCSO  
Steve Mullen, FFD  
Jackie Frey, TFCO OEM

Commissioner Charlie Howell  
Shaun Gough, GCSO  
Mariann Schiewe, SIRCOMM  
Angel Hunsaker, SIRCOMM  
Jeremy Engbaum, BPD  
Dave Wendell, Elite Accounting.  
Commissioner Rebecca Wood, By Phone  
Duane Rubink, JPD  
Brittany Homan, FFD

### 1. Meeting called to order 1330 hrs./ Pledge of Allegiance

2. **Public Comment/Correspondence:** A short update was given regarding the ongoing DOC incident.

3. **Action Item: Approval of current Fiscal Statements/Invoices:** The Board inquired on the invoice presented for the State Insurance Fund. After a short discussion Mr. Wendell, the CPA for SIRCOMM was asked to research the account further.

**Commissioner Wood made a motion to approve payment of invoices without the State Insurance Fund check #8976 in the amount of \$9649.90 for the "A" Budget and \$91,748.71 for the "B" Budget. Second by Commissioner Bolduc. All in favor, motion passed.**

### 4. Action Item: Approval of the minutes from February 14, 2024:

**After a review by the Board, Sheriff Gough made a motion to accept the minutes as presented from February 14, 2024. Second by Commissioner Bolduc. All in favor, motion passed.**

5. **Presentation of Annual Audit Report-Scott W/Mahlke Hunsaker & Co.:** Mr. Hunsaker shared that even with the change in accounting services, everything appeared to be in order. Seeing the JPB involved in the review and payment of all accounting and an independent source (Elite Accounting) processing the accounts payable as well as accounts receivable overseeing the internal controls was a very acceptable practice. The SIRCOMM cash reserves are good and the audit went well.

6. **Staff Report: Deputy Director Hunsaker:** Dispatch: 12 full-time, 4 part-time dispatchers, with two new candidates scheduled to begin training the first of April. There are two applicants in the wings.

### 7. Directors Report: Director Churchman

- a. **ECO Week is April 14<sup>th</sup> thru April 20<sup>th</sup>.** Sheriff Gough and Commissioner Johnson will be cooking Tri-Tip for the staff from 6-8 pm. Twin Blades Axe throwing will be on site. The families are invited
- b. **TFPD FLOCK System:** Director Churchman shared details about Twin Falls City's new FLOCK license plate reader system. Captain Taylor advised Jerome County will be demo'ing the system in the near future as well.

c. Rhonda Bartholmew/HUB: Insurance rates will be going up 7% across the board for the new year. LifeMap (Vision/Life Insurance coverage) has been sold and the new company does not have a vision policy. SIRCOMM's new vision carrier is MetLife.

d. Kristy will be out of the office March 22-26<sup>th</sup>.

**8. Discussion Item:** Calls for Service 2023: Report & FY 24/25 A-Budget rough draft for suggested revisions in preparations for final draft presentation at the April JPB Meeting. Handouts and information with the numbers were reviewed, with proposal on wage increase that will offer support in retaining staff.

**9. Action Item: Old Business:** Follow up on discussion regarding the misplaced HSA monies. According to Dave Wendell, it does not appear any funds were stolen and theft does not seem to be a factor.

**10. Next Meeting Date: April 23, 2024 1330 hrs. Location TBD**

**11. Executive Session: NONE**

**Meeting adjourned at 1442 hrs.**

Chair: Commissioner Howell  
Charles M Howell

Date 4/23/2024

Director: Kristy Churchman  
Kristy Churchman

Date 4/23/24